



Minutes to P & F Meeting

Held in the Staff Room at 7.02pm on Wednesday 10 October 2018

Welcome / Prayer / Reflection

Present: Kerry Hewitson, Jo Saunders, Michelle Williams, Libby Murray, Rosalie Bonekamp, Danielle Forrest, Katrina Catalano, Alysia Hickling, Stacie Morabito, Bec Drury, Helen Barry

Apologies: Tania Napoli, Anne Scasserra, Susie McAtee

Minutes of previous Meeting

1st Rosalie Bonekamp **2nd** Stacie Morabito

Actions from Previous Minutes:

Correspondence

Correspondence Out: NIL

Correspondence In: NIL

Reports

Principal Report

Kerry Hewitson

*Please see report attached

Board Report

Katrina Catalano

*Bus shelter on Mardo Ave, still underway. Corrections to be made, currently with Shire. Roof constructed with wrong slope towards road. Concrete pad will go down once corrections are made.

*Looking at resurfacing of BB courts

*Fencing around PPB side

*Possible staff room upgrades

*Quotes for carpets in rooms that require it

Next Board Meeting Thursday 18 October

AGM on Wed 14 November 7pm in Library

Treasurer Report

As at 10 October 2018:

Opening balance as at 5 September 2018	\$14551.76
Income for the Month	\$102.00
Expenses for the Month	\$217.00
Unpresented cheques	\$217.00
Outstanding Deposits	\$102.00

Bank Statement Balance as at 10 Oct 2018 **\$14551.76**

CDF Term Deposit as at 10 Oct 2018 \$6115.66

Full reconciliations attached

Figures true & correct

1st Jo Saunders **2nd** Libby Murray

General Business

1. Fundraising

*Fundraising focus 2019 from school perspective – more fencing of the bush play and oval areas.

*Fundraising goal of \$10000?

*Finish fundraising barometer for the end of the year

2. Nature Play

*Raise again in 2019, possible extension of this area

3. School Disco

*End of year school disco Thursday 1 November. Entry gold coin donation, sausage sizzle, drinks and food. No glow products this time, just a focus on a fun night with limited sales.

4. Year 6

*Graduation booklets are in the process, just waiting on photo of the whole Year 6 group.

5. AGM

*Board & P&F AGM Wednesday 14 November in the school library. Wine and cheese on the night.

Around the Table – Other Business

*Libby – contacted PFFWA for a letter template to use to contact families at the beginning of the year. Some ideas to generate interest in joining P&F at LCPS. Waiting on response.

*Katrina – 11 weekends until Christmas

*Helen – Athlete's Foot, kickback to schools for sales. Kerry has e-mail, will look into it.

*Kerry – Athlete's Foot offer a free day at schools to help kids to tie their shoelaces

Meeting closed at 7.58pm

Next Meeting – Wednesday November 7, 2018

Christianity Friendship Respect

Principal Report to P & F - 10th October 2018

Learning

During the last two weeks of Term 3 students from PP – Yr 6 sat standardised tests in Literacy & Numeracy, staff are now analysing these results and using this information to inform their teaching. 2018 NAPLAN results have also been received and we are also analysing this data. The individual report for students in Years 3 & 5 will be sent home later in the term.

We have had a smooth start to the beginning of Term 4.

The school is hosting the South - West Numero challenge in the undercover area on Monday 15th October.

The Interschool Athletics Carnival in next Thursday 18th October at Hay Park.

We have busy term with only 9 weeks for students. The last day for students being 7th December and for staff 14th December.

Engagement

Interviews for Pre- Kindy & Kindy 2019 have now taken place. Depending on birthdays we may have only one group of students to start PK at the beginning of the school year with the second group starting at the beginning of Term 2.

The end of Term 3 Book Week activities and parade were a huge success. Over \$600 was raised to assist the farmers in drought-stricken areas in NSW through the free dress day.

A school Disco is planned for Thursday 1st November. Entry will be a gold coin donation. It is preferred that this be a fun night with limited sales except for drinks and hotdogs.

Accountability

The Leadership Team are currently working our way through staffing for next year. We plan on introducing more support in middle primary years.

Discipleship

The Buckets for Jesus appeal has been well supported, the bags are being delivered to the church this week.

May & October are two months of the year that the church devotes to Mary. Next Friday we will say the Living Rosary as a whole school at 10am.

Kerry Hewitson

Principal

10th October 2018

Leschenault Catholic Primary School P&F
Bank Reconciliation as at 10th October 2018

Catholic Development Bank Account

\$

Bank Balance as at 5th September 2018 **14,551.76**

Add:
Deposits

Date	Description	
10/10/2018	Coin deposits - Father's day stall	67.00
10/10/2018	Notes deposit - Father's day stall	35.00
		102.00

Less:
Cheques

Date	Chq #	Description	
09/10/2018	182	Emily Fyshe - Fathers Day Stall	217.00
			217.00

Bank Balance as at 10th October 2018 **14,436.76**

Add: Outstanding cheques

Date	Chq #	Description	
09/10/2018	182	Emily Fyshe - Fathers Day Stall	217.00
			217.00

Less: Outstanding Deposits

Date	Description	
10/10/2018	Coin deposits - Father's day stall	67.00
10/10/2018	Notes deposit - Father's day stall	35.00
		102.00

Bank Statement Balance as at 10th October 2018 **14,551.76**

Catholic Development Term Deposit

Opening Balance as at 5th September 2018	5,981.56
Interest	134.10
Closing Balance as at 10th October	<u>6,115.66</u>

Leschenault Catholic Primary School P&F
Profit for Father's Day Stall 2018

\$

Total Income	2,101.40
Less: Float	<u>450.00</u>
	1,651.40

Less: Expenses	
Moon & Back School Gifts	977.00
Reimbursement for Emily Fyshe (for chocolates/minties)	217.00

Profit for 2018 **457.40**

Profit for 2017 531.40

(1712.4-200-143.2-837.8) = 531.40

